



SCIENCE AND CONSERVATION INTERN ANNOUNCEMENT Fall/Winter (September 2019-February 2020)

The National Marine Sanctuary Foundation supports and strengthens the national system of marine sanctuaries and plays a vital role in connecting the American public to the ocean through these special places. The Foundation supports research, monitoring, restoration, education and outreach efforts within our national marine sanctuaries which are critical for the health of our ocean, coasts, and Great Lakes. In coordination with the National Oceanic and Atmospheric Administration, the Office of National Marine Sanctuaries, and other partner organizations, the Foundation develops and implements conservation programs and priorities that directly benefit national marine sanctuaries. These funds have been used to restore, preserve, and protect injured marine resources across the sanctuary system and on behalf of sanctuary resources.

SCIENCE AND CONSERVATION INTERN

The intern's primary responsibility will be to assist the Foundation Policy and Conservation Director and the Conservation Manager with ongoing programs designed to achieve the goals listed below.

Science and Conservation Goals:

- Research and develop science and conservation projects to support national marine sanctuaries and sanctuary resources, including defining goals, responsibilities, timelines, and budgets, and organizational strategies.
- Build and strengthen partnerships with organizations and institutions that can assist with conservation work and outreach
- Manage existing conservation projects, spend plans and budgets, and accounts
- Track progress of projects with partners and analyze conservation metrics for outcomes and deliverables to demonstrate impact and success
- Create, review, and promote project-specific documents and communications materials and products

Activities: Tasks associated with fulfilling these goals are likely to include developing and supporting conservation projects by coordinating with staff and partners; producing reports and project summaries featuring key outcomes; fostering partnerships and leveraging additional funds and resources; and working with the Foundation management to create written and graphic materials across a variety of communications platforms to inform, educate, and inspire key audiences and showcase the Foundation's conservation accomplishments.

Qualifications:

- Bachelor's degree or near completion
- Exceptional writing and analytical skills
- Experience creating project documents and communications materials
- Ability to perform under tight deadlines
- Demonstrated initiative, ability to work both independently and with others
- Attention to detail and highly organized
- Ability to work quickly and prioritize multiple projects
- Familiarity with a range of software, including Microsoft Word, Excel, PowerPoint
- Experience working with marine and/or environmental organizations a plus

How to Apply:

Please send your cover letter, resume, 1-2 writing samples (3 pages max per sample) to applicants@marinesanctuary.org with subject 'Science & Conservation Internship'.