



## SCIENCE AND CONSERVATION INTERN ANNOUNCEMENT SPRING (Mid Jan– Mid June)

The National Marine Sanctuary Foundation supports and strengthens the national system of marine sanctuaries and plays a vital role in connecting the American public to the ocean through these special places. The Foundation supports research, monitoring, restoration, education and outreach efforts within our national marine sanctuaries which are critical for the health of our ocean, coasts, and Great Lakes. In coordination with the National Oceanic and Atmospheric Administration, the Office of National Marine Sanctuaries, and other partner organizations, the Foundation develops and implements conservation programs and priorities that directly benefit national marine sanctuaries.

### SCIENCE AND CONSERVATION INTERN

The intern's primary responsibility will be to assist the Foundation's Policy and Conservation Director and the Conservation Manager with ongoing programs designed to achieve the goals listed below.

#### Science and Conservation Goals:

- Research and develop science and conservation projects to support national marine sanctuaries and sanctuary resources, including defining goals, responsibilities, timelines, and budgets
- Build and strengthen partnerships with organizations and institutions that can assist with conservation work and outreach
- Manage existing conservation projects, spend plans and budgets, and accounts
- Track progress of projects with partners and analyze conservation metrics for outcomes and deliverables to demonstrate impact and success
- Create, review, and promote communications materials and products

Activities: Tasks associated with fulfilling these goals are likely to include developing and supporting conservation projects by coordinating with staff and partners; producing reports and project summaries featuring key outcomes; fostering partnerships and leveraging additional funds and resources; and working with the Foundation management to create written and graphic materials across a variety of communications platforms to inform, educate, and inspire key audiences and showcase the Foundation's conservation accomplishments.

#### Qualifications:

- Bachelor's degree; Master's degree or near completion preferred
- Exceptional writing and analytical skills
- Experience creating communications materials
- Ability to perform under tight deadlines
- Demonstrated initiative, ability to work both independently and with others
- Attention to detail and highly organized
- Ability to work quickly and prioritize multiple projects
- Familiarity with a range of software, including Microsoft Word, Excel, PowerPoint
- Experience working with marine and/or environmental organizations a plus

#### How to Apply:

Please send cover letter, resume, 1-2 writing samples (3 pages max per sample), and 3 references to [applicants@marinesanctuary.org](mailto:applicants@marinesanctuary.org) with subject line 'Science and Conservation Internship'.